



CITY OF LA MARQUE

"Gateway to the Gulf"

1130 1st St., La Marque, TX 77568

409-938-9219 Permits@CityOfLaMarque.Org

PLAN REVIEW APPLICATION

APPLICATION DATE: _____ SUBMITTAL NO.: ___ 1ST ___ 2ND ___ 3RD ___ 4TH ___ OTHER

PROJECT NAME: _____

PROJECT ADDRESS: _____ KEY MAP PAGE: _____

PROJECT SIZE: _____ NO. OF PAGES SUBMITTED: _____

CLASS OF WORK: NEW ADDITION RECONSTRUCTION WATER SEWER PAVING STORM OTHER

DESCRIPTION OF WORK: _____

APPLICANT NAME: ADDRESS/ PHONE/ EMAIL/ CONTACT: _____

ENGINEERING FIRM NAME/ CONTACT/ PHONE/ EMAIL: _____

OWNER NAME/ CONTACT/ PHONE/ ADDRESS/ EMAIL: _____

VALUATION OF WORK [CONSTRUCTION COST ESTIMATE-SIGNED AND SEALED BY ENGINEER]: _____

(Note: The estimated construction cost is used to determine the plan review fee. Please submit a detailed engineer's cost estimate along with the plans for review. Plans will not be reviewed without a cost estimate. Construction cost estimates must be categorized by the type of work, i.e. Water, Sanitary, Storm, Paving, SWPPP, landscaping, vertical improvements, etc. Construction cost estimates must show quantities, unit price and total price. Upon completion of bids and selection of general contractors, submit the winning bids to the City Engineer. If there is a 10% or more difference between the estimated construction cost and the actual construction cost, fees will be retroactively adjusted.)

CIVIL ENGINEERING PLAN REVIEW FEE: Civil Plan Review Fee \$500.00 plus 1% of Total Project Cost (Please refer to Ordinance No O-2022-0009)

TOTAL CIVIL ENGINEERING REVIEW FEE: _____

SUBMITTAL REQUIREMENTS: DELIVER TO THE CITY OF LA MARQUE

- PLAN REVIEW APPLICATION
- ONE THUMB DRIVE - HARD COPIES OF CONSTRUCTION PLAN SET (1st submittal only)
- CONSTRUCTION COST ESTIMATE (SIGNED AND SEALED)
- DIGITAL COPIES OF ENTIRE APPLICATION INCLUDING: APPLICATION, CONSTRUCTION PLANS IN PDF FORMAT, PLAT(IF AVAILABLE), CONSTRUCTION COST ESTIMATES, EMAIL TO CITY STAFF.

RESUBMITTAL REQUIREMENTS: EMAIL TO CITY STAFF, NO HARD COPIES REQUIRED.

- PLAN REVIEW APPLICATION
- WRITTEN RESPONSE TO ENGINEER'S COMMENTS
- REVISED PLANS

APPLICANT SIGNATURE AND DATE: _____

APPLICATION RECEIVED BY: _____ DATE RECEIVED: _____ PAYMENT RECEIVED: _____

- ❖ Engineer's review will not begin until submittal package is complete and plan review fee has been paid.
- ❖ Please allow 15 business days for first reviews and 10 days for each re-submittal.
- ❖ There is an additional \$350.00 review fee for every re-submittal after the 2nd review. (Please refer to Ordinance No. O-2022-0009 Schedule of Fees)
- ❖ Plans submittals are valid for one year from the date of the initial submission. After one year, applicant must submit as a first submittal and pay review fees again.
- ❖ Approvals are valid for one year. After one year (from date of approval), applicant must submit again as a first submittal and pay review fees again.
- ❖ This application is for Plan Review ONLY and is not a building permit. Building permits are obtained with a separate application and fee.

Email Submission: Permits@CityOfLaMarque.org