



CITY OF LA MARQUE, TEXAS

"Gateway to the Gulf"

1130 1st St., La Marque, TX 77568

Ph: (409) 938-9204 Email: Permits@cityoflamarque.org

ADDRESS REQUEST APPLICATION

REQUEST FOR CHANGE OF ADDRESS / ADDRESSING ASSIGNMENT: In order to process your request - all applicable information must be complete to the best of your ability and a complete site plan is required. Submittal requirements will vary based upon the proposed scope of work, in some circumstances, additional documents may be required. Please email your completed request to: Permits@cityoflamarque.org. You may use an electronic signature, provided all contact information for applicant and property owner is included.

CURRENT ADDRESS / LEGAL DESCRIPTION: _____

Galveston County Property Tax ID Number: _____
***This information can be found at: <http://www.galvestoncad.org/>, Click on the "Property Search" tab*

TYPE OF REQUEST APPLYING FOR - (Check one of the following)

- New Address Additional Address Change of Address Suite/Unit Addition

APPLICANT NAME: _____ COMPANY / FIRM: _____

- Property Owner Developer Tenant Architect Engineer Contractor

PHONE NUMBER: _____ EMAIL: _____

BUILDING USE: (Check all that apply): _____ NUMBER OF STORIES: _____

- Single Family Residence Duplex Condominium Townhouse Apartment
 Office/Bank Store/Retail Recreational Hotel/Motel Church Restaurant
 Industrial Building Medical Building Educational Building Assembly Building

REASON FOR REQUEST: _____

IF REQUESTING A CHANGE OF ADDRESS WITH NO PROPOSED WORK, YOUR REQUEST CAN ONLY BE GRANTED IF ONE OF THE FOLLOWING APPLIES:

- Address is out of sequence
- Existing entrance is on a different street than current address (corner lot)
- There is/has been difficulty receiving mail and/or emergency services (must provide documentation)

PROPERTY OWNER: _____ COMPANY (IF APPLICABLE): _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

PHONE NUMBER: _____ EMAIL: _____

OWNER SIGNATURE: _____ **DATE:** _____

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Address Assigend: _____ Date Assigned: _____

Approved By: _____